

Workshop Volunteer

Company Overview:

Reseiclo Community Wood Recycling is a not-for-profit social enterprise dedicated to **recycling and reusing wood**. Reseiclo aims to save valuable resources from landfill by providing a cost-effective wood waste disposal solution for the industry, and **reusing the wood by producing wooden products** for sale.

Reseiclo Training, a separate entity operating on-site, provides a **work-based day service for adults with learning disabilities** (called Trainees) where they develop woodworking skills and contribute to the production of bespoke goods.

Job Description:

The main purpose of this role is to assist in the **creation of wooden goods out of rescued wood** and to **support Trainees in woodwork activities** which includes:

- Working with other volunteers and Trainees to produce wooden products for sale
- Assisting in all stages of the woodworking process including cutting, sanding, assembling, and finishing wooden products and furniture
- Taking part in general workshop maintenance

For a detailed list of responsibilities, please see the last page of this document.

Skills and qualifications:

- Basic knowledge of woodworking tools and techniques is advantageous but **not required**.
- A willingness to learn and develop new skills in a supportive environment.
- Ability to work well as part of a team and follow instructions.
- Good organisational and time-management skills.
- Commitment to environmental sustainability and social enterprise principles.

Training and support:

We will provide:

- Full Health and Safety training and PPE (personal protective equipment)
- Training and support in operating machinery and power and hand tools
- We will teach and support you in how to construct products, so **no experience in woodworking is necessary**

Time commitment:

We ask that you commit to at least one day per week during our operating hours: 9am to 2pm Monday-Friday.

Location:

Reseiclo Community Wood Recycling, Harlequin Trading Estate, Alderney Street, Newport, NP20 5NH

To apply for this role:

Contact us via email: info@reseiclo.co.uk or by phone: 01633 856622, or visit us at the workshop.

If you are particularly interested in becoming a Trainer for Reseiclo Training, contact Mike on 07967 525224 or reseiclotraininglimited@gmail.com

FURTHER INFORMATION:

Primary Responsibilities:

1. Woodworking and Production:

- Assist in the creation of a variety of wooden products, from small gifts to furniture, using reclaimed timber.
- Participate in all stages of the woodworking process, including cutting, sanding, assembling, and finishing.
- Follow design specifications and instructions to produce high-quality, bespoke items for sale.

2. Workshop Maintenance:

- Help maintain a clean, organised, and safe workshop environment.
- Assist in the regular maintenance of tools and equipment, ensuring they are in good working condition.
- Report any issues or repairs needed for workshop tools and equipment.

3. Training and Skill Development:

- Engage in training sessions to develop woodworking skills and techniques.
- Work alongside experienced staff and other volunteers to learn new skills and improve existing ones.
- Support the training of new volunteers and adults with learning disabilities (Trainees), sharing knowledge and best practices.

4. Health and Safety:

- Follow all health and safety guidelines while working in the workshop, including the use of personal protective equipment (PPE).
- Participate in health and safety briefings and training sessions.
- Report any health and safety concerns to the workshop supervisor.

5. Supporting Reseiclo's Mission:

- Contribute to Reseiclo's mission of promoting sustainability and reducing wood waste.
- Engage positively with the community, supporting the social and environmental goals of the organisation.
- Help in raising awareness about the benefits of using reclaimed timber and sustainable practices.